ASIMCO Six Sigma Map

- **Meeting and important activities**
  - Annual BB Conference/ Schedule TBD
    - Sum 2006
    - Planning 2007
    - Specific training
    - Best practices show and award to
      - Excellent Project
      - Excellent BB & GB
      - Excellent team & OC
  - Recruit a 6sgima manager/4th Qtr
  - Formally Issue Saving confirmation procedure
  - Chop the confidential agreement with Juran
  - BB meeting of BJ & LF area / Nov.
  - BB meeting of Yizheng area /Nov
- **Project Scope**
  - Project Selection Criteria/Need to be document 4th Qtr
    - Quality
      - Process capability
      - RTY
    - Delivery
      - On-time to commitment
      - Reduce process variance,existing and new products/services
      - Order forecast
    - Cost/analysis through priority matrix
      - Material
      - Mfg Expense
      - Warranty
    - Cash
      - Inventory study
  - Customer asked
  - ID by management team
  - Proposal by department or workshop
- **Performance Measurement**
  - Saving in AOS
  - Project on time closed rate
  - BB & GB number
- **Leadership & Supporting**
- **Procedure**
  - GB certifying/Done
  - Saving report and confirm/Done
  - OC level procedure need to be statistic, increase or perfect/2007
- **Web Construction**
  - Training material
  - Monthly report
  - Meeting document
  - BBs/on going
  - Link to OC's sub-web
  - Project presentation
  - Project data base/2007
- **Reporting**
  - Monthly
  - Annually
  - Qty/since 3rd Qty
  - Weekly/HQ only
- **Project Management**
  - Project management template
  - Project review
    - DMAIC mile stone and fit to target or not
    - Financial or business impact
    - Statistic advantage
    - Sigma level before and after
    - Technique or management advantage (Best practices or lesson learn)
  - Set up standard review process
    - HQ/4th
    - OC level /2007
  - Project coaching and guiding
    - Local BB on time
    - Director cruise once a or two month
- **Training**
  - BB
    - Continue participate public training class in Shanghai in 2007
    - Onsite
      - NVH/2007
      - Nanyue(BB+DFSS)/2007
      - Shuanghuan +Camshaft YZ+APT/2007
      - Tianwei/2007
      - Shengdian/2007
    - Long term partnership with Juran Quality Institute of Shanghhai
    - Learning objective/4th Qtr
  - GB
    - local BB In charge of the training and HQ provide supporting to special and difficult subject
    - HQ provide the training to Guan,Braking who have not BB, Scheduled to finish end of 2006
    - HQ staff/TBD
    - Learning objective/4th Qtr
  - MBB/2007
  - Other specific training
    - Minitab application & skill/2007
    - Triz, Done to Nanyue and DOE Seminar, Schedule to carry out for other "big" OCs in 4th Qtr and 2007
    - DOE, Done to SX,SH,NVH,BC. Others/2007
- **Organization**
  - A director and a development manager(?) in HQ
  - OC level
    - BB, 35 trained BB candidates
    - GB, 53 certified GB
    - champion, Need to be re-identified/Beginning of2007
    - Financial supporter(money Belt) Need to be pointed by OC/4th Qtr
  - Relationship between director and BBs in OC
- **Assessment & Evaluation**
  - Performance evaluation/Need to be setup detail criteria/4th Qtr
  - BB's performance/ 2007
    - Objective
    - Saving,OTCR
    - Project number
    - GB management
    - Training
    - Coordination,communication and team work
    - Reporting
    - On time coaching
  - OC's overall performance/2007
    - Organization
      - Full time BB
      - Ratio of BB & GB
      - Champion
      - Money Belt
      - Project team
    - Manager join and participate
    - Motivation policy
    - Training
    - Saving
- **Motivation**
  - OC level, some policy not be on the ground and even few OC no such policy
  - HQ lack of motivation policy to encourage BBs/Will discuss with HR and Finance/4tr
- **Communication**
  - Between HQ and OCs
    - Between HQ and BB, email,call and meeting/need to be frequency increase
    - Between HQ and GMs, face to face talk and call
    - Frequently visit OCs
  - OC level
    - BB to his boss and BB to managers should be improved/?
    - BB to GB and project team